



27

NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant

Patty Mosley, Assistant

Lisa Clay, Assistant

Vicki Lewis, Assistant

Krystal McCollum, Assistant

Kari Davis, Purchasing Assistant

Terri Gillen, County Auditor

300 W 3rd Ave., Suite 4

Corsicana, TX 75110

Phone: (903) 654-3095

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation:

No PO Requested.
Current BPO is not to exceed \$100

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

5/8/24
Date



B&W Tire and Towing Inc.

428 Southeast Dr. , Corsicana TX 75110
Phone: (903) 872-3349 | Fax: (903) 872-9384

Invoice
#NCSO70518

Printed 5/7/2024

Payments can be made online by visiting twbk.co/qIT1zX

Invoice # NCSO70518
Call # 70518
Reason Winch Out
Driver Nick Parker
Truck 905 International FlatBed
Truck Plate # T6645K
Truck TDLR# TDLR0005649167036IM
Date/Time Requested 5/6/2024 @ 5:46 PM
Date/Time Enroute: 5/6/2024 @ 5:47 PM
Date/Time Arrival: 5/6/2024 @ 5:47 PM
Date/Time Completed 5/6/2024 @ 6:00 PM
Notes 05/07/24 Emailed invoice to: AUDITOR@NAVARROCOUNTY.ORG /cjr

Authorized by NCSO (Patrol Units ONLY)
 312 W 2nd Ave, Corsicana TX 75110
 Phone: (903) 654-3001
Service Location Miller Ln, Corsicana, 75109, TX

RECEIVED

MAY 07 2024

NAVARRO COUNTY
AUDITOR'S OFFICE

Debit: 101-560-445
 Desc: _____
 PO#: _____
 Invoice#: _____
 Vendor#: _____

Year	Make	Model	Color	VIN	Plate	Odometer	Unit Number
2020	Chevrolet	Tahoe	White	1GNLCDEC4LR275604	1425909 TX	68516	2016 <i>-A. Hernandez</i>

Charge Description	Quantity	Price	Line Total
WINCH OUT with SKID STEER	1	\$250.00	\$250.00
		Grand Total	\$250.00
		Amount Due:	\$250.00

B&W Tire and Towing Inc. appreciates your business; if you have any questions regarding this invoice, please contact us at (903) 872-3349

Signature: _____
5/6/2024 6:58 PM

View photos for this tow online at <https://app.towbook.com/PublicAccess/Invoice2.aspx?id=190975217&sc=a3f11208b6>

TDLR# 005649167C VSF# 0645760VSF

You may direct all complaints to Texas Department of Licensing & Regulation at P.O. Box 12157, Austin TX 78711 or call 800-803-9202 or through the website <http://www.tdlr.texas.gov> or email to intake@tdlr.texas.gov.



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MAY 03 2024

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- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation:

No PO obtained
open BPO not to exceed \$10

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Mario Steward
Signature

5-9-24
Date



B&W Tire and Towing Inc.

428 Southeast Dr. , Corsicana TX 75110
Phone: (903) 872-3349 | Fax: (903) 872-9384

Invoice
#NCSO70570

Printed 5/8/2024

Payments can be made online by visiting twbk.co/vnQ94g

Invoice # NCSO70570
Call # 70570
Reason Winch Out
Driver Weston Cossell
Truck John Deere 333G
Date/Time Requested 5/7/2024 @ 8:10 PM
Date/Time Enroute: 5/7/2024 @ 8:11 PM
Date/Time Arrival: 5/7/2024 @ 8:11 PM
Date/Time Completed 5/7/2024 @ 9:04 PM

Authorized by NCSO (Patrol Units ONLY)
312 W 2nd Ave, Corsicana TX 75110
Phone: (903) 654-3001
Service Location 4000-4062 NW County Road 3110, Purdon, 76679, TX

Notes Winch out ncs0 Tahoe out of the mud
05/08/24 Emailed invoice to: AUDITOR@NAVARROCOUNTY.ORG /cjr

RECEIVED

MAY 08 2024

**NAVARRO COUNTY
AUDITOR'S OFFICE**

Year	Make	Model	Color	VIN	Plate	Odometer	Unit Number
2019	Chevrolet	Tahoe	White	1GNLCDEC4KR346332	1398749 TX	42491	2914

Charge Description	Quantity	Price	Line Total
WINCH OUT with SKID STEER	1	\$250.00	\$250.00
		Grand Total	\$250.00
		Amount Due:	\$250.00

B&W Tire and Towing Inc. appreciates your business; if you have any questions regarding this invoice, please contact us at (903) 872-3349

Signature: _____

View photos for this tow online at <https://app.towbook.com/PublicAccess/Invoice2.aspx?id=191096632&sc=f05552cf3f>

TDLR# 005649167C VSF# 0645760VSF

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